

Consolidated Financial Statements

Town of View Royal

Year ended December 31, 2022

45 View Royal Avenue Victoria, BC Canada V9B 1A6 www.viewroyal.ca

Consolidated Financial Statements Year ended December 31, 2022

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Consolidated Financial Statements Year ended December 31, 2022

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards for British Columbia local governments and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

View Royal's Mayor and Council are responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility by meeting with management and the external auditors to review the consolidated financial statements and to discuss any significant financial reporting or internal control matters prior to their acceptance of the consolidated financial statements.

The external auditors, MNP LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the consolidated financial statements. Their examination includes a review and evaluation of the Town of View Royal's system of internal controls and appropriate tests and procedures to provide reasonable assurance that the consolidated financial statements are presented fairly. The external auditors have full and free access to the Mayor and Council.

Chief Administrative Officer

Director of Finance

May 09, 2023

Independent Auditor's Report

To the Mayor and Council of the Town of View Royal:

Opinion

We have audited the Consolidated financial statements of the Town of View Royal (the "Town"), which comprise the consolidated statement of financial position as at December 31, 2022, and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Town as at December 31, 2022, and the results of its operations, changes in its net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the annual report, which is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial statements does not cover the other information and we will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

When we read the annual report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
 are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness
 of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Town to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Nanaimo, British Columbia

MNP LLP

Chartered Professional Accountants

May 9, 2023

Consolidated Statement of Financial Position as at December 31, 2022

	2022		2021
		(Res	stated - Note 21)
Financial assets			
Cash and cash equivalents (Note 3)	\$ 37,253,511	\$	30,682,611
Property taxes receivable	143,284		100,388
Accounts receivable (Note 4)	1,918,353		2,808,257
Inventory held for sale	15,845		9,629
	39,330,993		33,600,885
Liabilities			
Accounts payable and accrued liabilities (Note 5)	4,520,651		3,803,710
Deposits	2,148,916		2,273,748
Deferred revenue (Note 6)	7,301,961		6,144,745
Prepaid property taxes	595,492		525,264
Long-term debt (Note 7)	4,587,651		5,012,823
Employee benefits and retirement obligations (Note 8)	293,140		283,228
	19,447,811		18,043,518
Net financial assets	19,883,182		15,557,367
Non-financial assets			
Tangible capital assets (Note 9) (Schedule 3)	122,831,577		131,164,623
Inventory of supplies	15,858		14,947
Prepaid expenses	115,923		80,203
	122,963,358		131,259,773
Commitments and contingencies (Note 15)			
Accumulated surplus (Note 10)	\$ 142,846,540	\$	146,817,140

Dawn Christenson, BAccS, CPA, CGA

Officer responsible for financial administration

Pursuant to Section 149 of the Community Charter (SBC 2003)

Consolidated Statement of Operations Year ended December 31, 2022

	Financial plan	2022		2021
	(Note 17)		(Resta	ted - Note 21)
Revenue				
Taxes for municipal purposes (Note 12)	\$ 10,208,319	\$ 10,203,427	\$	9,616,909
User charges and sales of services	4,646,625	5,047,620		4,515,231
Investment income	115,000	361,967		22,047
Actuarial adjustments on debt	-	118,083		107,373
Penalties and fines	60,000	109,361		95,780
Development charges earned	591,503	183,167		26,055
Contributions from developers and others	-	1,033,479		1,526,020
Other revenue from own sources	258,470	375,139		647,501
Government grants and transfers (Notes 13, 14)	2,881,953	3,309,008		3,245,148
Gain (loss) on sale of tangible capital assets (Note 9)	-	(5,473,983)		454,588
	18,761,870	15,267,268		20,256,652
Expense				
General government services	2,738,060	2,827,319		2,613,908
Protective services	5,687,129	5,065,624		5,296,182
Transportation services	5,257,090	4,483,074		4,668,214
Environmental health services	2,710,444	2,544,182		2,471,385
Development services	623,439	561,941		609,189
Recreation and cultural services	3,513,516	3,755,728		3,229,261
-	20,529,678	19,237,868		18,888,139
Annual surplus (deficit)	(1,767,808)	(3,970,600)		1,368,513
Accumulated surplus, beginning	146,817,140	146,817,140	1	45,448,627
Accumulated surplus, ending	\$ 145,049,332	\$ 142,846,540	\$ 1	46,817,140

Consolidated Statement of Change in Net Financial Assets Year ended December 31, 2022

	F	inancial plan	2022		2021
		(Note 17)	(Re		stated - Note 21)
Annual surplus (deficit)	\$	(1,767,808) \$	(3,970,600)	\$	1,368,513
Acquisition of tangible capital assets		(4,026,290)	(1,144,797)		(1,667,022)
Contributed tangible capital assets		-	(466,779)		(1,342,270)
Amortization of tangible capital assets		3,164,347	3,151,045		3,103,043
(Gain) loss on disposal and write-down of tangible capital assets		-	5,473,983		(433,244)
Proceeds on sale of tangible capital assets		-	922,871		591,748
Change in proportionate share of West Shore Parks					
and Recreation Society		-	396,723		160,591
Change in inventory of supplies		-	(911)		(2,248)
Change in prepaid expenses		-	(35,720)		21,188
Increase (decrease) in net financial assets		(2,629,751)	4,325,815		1,800,299
Net financial assets, beginning		15,557,367	15,557,367		13,757,068
Net financial assets, ending	\$	12,927,616 \$	19,883,182	\$	15,557,367

Consolidated Statement of Cash Flows Year ended December 31, 2022

	2022	2021
	(Re	stated - Note 21)
Cash provided by (used in)		
Operating activities		
Annual surplus	\$ (3,970,600) \$	1,368,513
Items not affecting operating activities	• • • •	
Contributed tangible capital assets	(466,779)	(1,342,270)
Amortization of tangible capital assets	3,151,045	3,103,043
(Gain) loss on disposal and write-down of tangible capital assets	5,473,983	(433,244)
Change in inventory of supplies	(911)	(2,248)
Change in prepaid expenses	(35,720)	21,188
Actuarial adjustment on debt	(109,557)	(100,604)
Change in proportionate share of West Shore Parks	, ,	, , ,
and Recreation Society	396,723	160,591
Decrease (increase) in non-cash financial assets	•	,
Property taxes receivable	(42,896)	67,518
Accounts receivable	889,904	(1,802,591)
Inventory held for sale	(6,216)	(1,572)
Increase (decrease) in liabilities	() ,	(, ,
Accounts payable and accrued liabilities	716,941	(568,462)
Deposits	(124,832)	1,087,332
Deferred revenue	1,157,216	221,470
Prepaid property taxes	70,228	3,938
Employee benefits and retirement obligations	9,912	25,870
	7,108,441	1,808,472
Capital activities		
Acquisition of tangible capital assets	(1,144,797)	(1,667,022)
Proceeds on disposal of tangible capital assets	922,871	591,748
	(221,926)	(1,075,274)
Financing activities		
Debt principal repaid	(315,615)	(306,470)
Increase in cash and cash equivalents	6,570,900	426,728
·		
Cash and cash equivalents, beginning	30,682,611	30,255,883
Cash and cash equivalents, ending	\$ 37,253,511 \$	30,682,611

Notes to Consolidated Financial Statements Year ended December 31, 2022

The Town of View Royal (the "Town") was incorporated on December 5, 1988 by letters patent issued by the Province of British Columbia. Its principal activities are the provision and coordination of local government services to residents of the incorporated area. These services include general government administration, bylaw enforcement, planning and development services, building inspection, fire protection and emergency response planning, public transportation, parks and recreation, solid waste collection and disposal, sewer collection and disposal, and street lighting.

1. Significant accounting policies

a) Principles of consolidation

The Town follows Canadian public sector accounting standards. The consolidated financial statements of the Town are prepared in accordance with the recommendations of the Public Sector Accounting Board (PSAB).

b) Reporting entity

The consolidated financial statements reflect the combined assets, liabilities, accumulated surplus, revenue and expense of all of the Town's activities and funds. The consolidated financial statements also include the Town's proportionate share of the West Shore Parks and Recreation Society (West Shore). Interfund transactions and fund balances have been eliminated on consolidation.

c) Basis of accounting

The Town follows the accrual method of accounting for revenue and expense. Revenue is normally recognized in the year in which it is earned and measurable. Expense is recognized as it is incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay. Expense paid in the current period and attributable to a future period is recorded as prepaid expense.

d) Property tax revenue

Property tax revenue is recognized at the date property tax notices are issued, based on property assessment values issued by BC Assessment for the current year and tax rates established annually by bylaw. Assessments are subject to appeal and tax adjustments are recorded when the results of appeals are known.

e) Government transfers

Government transfers are recognized as revenue in the period the transfers are authorized and any eligibility criteria have been met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability and recognized in the Consolidated Statement of Operations as revenue as the stipulation liabilities are settled.

Notes to Consolidated Financial Statements Year ended December 31, 2022

1. Significant accounting policies (continued)

f) Deferred revenue

Deferred revenue includes grants, contributions and other amounts received from third parties pursuant to legislation, regulation and agreement which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible capital assets are acquired.

Development cost charges are amounts which are restricted by government legislation or agreement with external parties. When qualifying expenses are incurred development cost charges are recognized as revenue in amounts which equal the associated expenses.

g) Investment income

Investment income is reported as revenue in the period earned. When required by the funding entity or related legislation, investment income earned on deferred revenue is added to the deferred revenue balance.

h) Cash equivalents

Cash equivalents are comprised primarily of Municipal Finance Authority (MFA) pooled investments including money market, intermediate and bond funds. Town funds invested with MFA are pooled with other local governments and are professionally managed and objectively benchmarked by large, secure financial services organizations.

i) Deposits

Receipts restricted by third parties are deferred and reported as deposits and are refundable under certain circumstances. Deposits that are prepayments are recognized as revenue when qualifying expenditures are incurred.

j) Employee benefits and retirement obligations

The Town and its employees make contributions to the Municipal Pension Plan. The Town's contributions are expensed as incurred and are included within the Consolidated Statement of Operations.

Sick leave and other retirement benefits are also available to the Town's employees. The costs of these benefits are actuarially determined based on service and best estimates of retirement ages and expected future salary and wage increases. The obligations under these benefit plans are accrued based on projected benefits as the employees render services necessary to earn the future benefits.

Notes to Consolidated Financial Statements Year ended December 31, 2022

1. Significant accounting policies (continued)

k) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

i) Tangible capital assets

Tangible capital assets are recorded at cost, net of disposals, write-downs and amortization. The cost of tangible capital assets includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost less residual value of the tangible capital assets, excluding land, is amortized on a straight line basis over the estimated useful life as follows:

Land	Indefinite
Land improvements	10 - 25
Buildings	20 - 70
Vehicles, machinery and equipment	3 - 20
Engineering structures	10 - 100

Amortization is calculated monthly, including in the year of acquisition and disposal. Assets under construction are not amortized until the asset is available for productive use.

Tangible capital assets are written down when conditions indicate that they no longer contribute to the Town's ability to provide goods and services, or when the value of future economic benefits associated with the asset is less than the book value of the asset.

ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, with the value of the contribution recorded as revenue.

iii) Works of art and cultural and historical treasures

The Town manages and controls various works of art and non-operational historical cultural assets including buildings, artifacts, paintings and sculptures located at Town sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized due to the subjectivity of their value.

iv) Interest capitalization

The Town does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

v) Leased tangible capital assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

Notes to Consolidated Financial Statements Year ended December 31, 2022

1. Significant accounting policies (continued)

k) Non-financial assets (continued)

vi) Inventory of supplies

Inventory is recorded at the lower of cost and replacement cost.

I) Use of estimates

The preparation of consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expense during the period. Significant estimates include assumptions used in estimating provisions for accrued liabilities, performing calculations of employee future benefits, sick benefits liability, collectability of accounts receivable, amortization of capital assets, determination of liability for contaminated sites, deferred charges and provisions for contingencies. Actual results could differ from those estimates. Adjustments, if any, will be reflected in operations in the period of settlement.

m) Recent accounting pronoucements

PS 3280 Asset Retirement Obligations, issued August 2018, establishes standards for recognition, measurement, presentation and disclosure of legal obligation associated with the retirement of tangible capital assets and is effective for the Town as of January 1, 2023. A liability will be recognized when, as at the financial reporting date:

- a. There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- b. The past transaction or event giving rise to the liability has occurred;
- c. It is expected that future economic benefits will be given up; and
- d. A reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

Management is in the process of assessing the impact of adopting this standard on the Town's financial results.

2. Financial instruments

The Town's financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, deposits, and long-term debt. The carrying amount of these financial instruments approximates their fair value because they are short-term in nature or because they bear interest at market rates.

Unless otherwise noted, it is management's opinion that the Town is not exposed to significant interest or credit risks arising from these financial instruments.

Notes to Consolidated Financial Statements Year ended December 31, 2022

3. Cash and cash equivalents

•	 2022	2021
Bank deposits	\$ 25,315,336	\$ 18,451,135
Municipal Finance Authority - Money Market	979,922	961,314
Municipal Finance Authority - Ultra Short Bond	2,056,123	2,059,761
Municipal Finance Authority - Short-Term Bond	8,902,130	9,210,401
	\$ 37,253,511	\$ 30,682,611

Cash and cash equivalents consist of short-term investments in the MFA money market, ultra short-term, and short-term bond funds and pooled high-interest savings. The market value is equal to the carrying value. Temporary investments have yields ranging from 0.325% to 5.307%.

Included in cash and cash equivalents are the following restricted amounts:

	 2022	2021
Restricted cash - West Shore reserve funds (Note 10)	\$ 359,475	\$ 270,325
Restricted investments - reserve funds (Note 10)	10,461,749	8,495,251
Restricted investments - development cost charges		
(Note 6)	6,222,401	5,232,629
	\$ 17,043,625	\$ 13,998,205

The Town has an operating line of credit with the Toronto Dominion Bank for an authorized amount of \$1,000,000, bearing interest at bank prime rate less 0.50% per annum. At December 31, 2022 the balance outstanding was \$nil (2021 - \$nil).

4. Accounts Receivable

	2022	2021
Government of Canada	\$ 288,910	\$ 227,249
Province of British Columbia	1,143,299	1,074,662
Regional and local governments	5,727	22,152
Deposits	2,500	2,500
Other trade receivables	477,917	1,481,694
	\$ 1,918,353	\$ 2,808,257

5. Accounts payable and accrued liabilities

	2022			2021		
Government of Canada	\$	734,423	\$	749,274		
Province of British Columbia		659,872		533,455		
Regional and local governments		773,195		764,551		
Payroll liabilities		422,232		223,870		
Other trade payables		1,930,929		1,532,560		
	\$	4,520,651	\$	3,803,710		

Notes to Consolidated Financial Statements Year ended December 31, 2022

6. Deferred revenue

	 2022	2021
Development cost charges		
Beginning balance	\$ 5,232,629 \$	4,890,427
Received during the year	1,130,464	354,801
Interest earned	42,475	13,456
Recognized as revenue	 (183,167)	(26,055)
Ending balance	6,222,401	5,232,629
Deferred revenue - other	1,079,560	912,116
Total deferred revenue	\$ 7,301,961 \$	6,144,745

7. Long-term debt

a) Debt outstanding

Issue #	Matures	Rate	Original Amount	Net debt 2022	Net debt 2021
117	Oct. 12, 2026	3.25%	\$ 2,445,000	\$ 796,420	\$ 978,982
127	Apr. 7, 2034	3.30%	5,490,000	3,791,231	4,033,841
			\$ 7,935,000	\$ 4,587,651	\$ 5,012,823

b) Debenture debt

The loan agreements with the Capital Regional District and the MFA provide that if, at any time, the scheduled payments provided for in the agreements are not sufficient to meet the MFA's obligations in respect of such borrowings, the resulting deficiency becomes a liability of the Town.

The Town issues its debt instruments through the MFA. Debt is issued on a sinking fund basis, where the MFA invests the Town's sinking fund principal payments so that the payments, plus investment income, will equal the original outstanding debt amount at the end of the repayment period. Actuarial adjustments on debt represent the repayment and/or forgiveness of debt by the MFA using surplus investment income generated by the principal repayments.

Principal payments on long term debt for the next five years are as follows:

Total	\$ 4,587,651
Thereafter	 3,140,827
2027	184,364
2026	315,615
2025	315,615
2024	315,615
2023	\$ 315,615

c) Interest expense

Total interest expense during the year was \$217,112 (2021 - \$251,094).

Notes to Consolidated Financial Statements Year ended December 31, 2022

8. Employee benefit and retirement obligations

Employee benefit obligations represent accrued benefits as follows:

	 2022	2021
Accrued vacation	\$ 15,018	\$ 34,037
Accrued overtime	110,803	78,254
Accrued sick leave	126,900	115,900
West Shore employee future benefit obligations	40,419	55,037
	\$ 293,140	\$ 283,228

Accrued vacation is the amount of unused vacation entitlement carried forward into the next year. Accrued sick leave is the estimated liability for sick leave for all employees. Sick leave entitlements can only be used while employed by the Town and are not paid out upon retirement or termination of employment. The accrued sick leave actuarial valuation was estimated as at December 31, 2022.

Information about liabilities for accrued sick leave is as follows:

	 2022	2021
Accrued benefit obligation, beginning of year	\$ 127,500 \$	131,600
Adjustment to benefit obligation	-	-
Current service cost	10,300	10,900
Interest cost	3,300	2,600
Benefits paid	(3,900)	(11,500)
Amortization of actuarial (gain)	 (20,800)	(6,100)
Accrued benefit obligation, end of year	 116,400	127,500
Unamortized gain	10,500	(11,600)
Accrued benefit liability, end of year	\$ 126,900 \$	115,900

The accrued benefit liability is included as part of employee benefit obligations on the Consolidated Statement of Financial Position. The actuarial gain is amortized over a period equal to the employees' average remaining service lifetime of 11 years.

The significant actuarial assumptions adopted in measuring the Town's accrued benefit obligations are as follows:

	2022	2021
Discount rates	4.40%	2.40%
Expected future inflation rates	2.50%	2.50%
Expected wage and salary increase	2.58% - 4.50%	2.58% - 4.50%

Notes to Consolidated Financial Statements Year ended December 31, 2022

8. Employee benefit and retirement obligations (continued)

Municipal Pension Plan

The Town and its employees contribute to the Municipal Pension Plan (a jointly trusteed pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2021, the plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The Town paid \$291,454 (2021 - \$299,565) for employer contributions while Town employees contributed \$252,474 (2021 - \$251,918) to the plan in fiscal 2022.

The next valuation will be as at December 31, 2024 with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the plan.

9. Tangible capital assets

a) Assets under construction and completed assets not yet in service

Assets under construction totaling \$863,753 (2021 - \$277,810) have not been amortized. Amortization of these assets will commence when the asset is put into service.

b) Contributed tangible capital assets

Contributed tangible capital assets have been recognized at fair market value at the date of contribution. The value of contributed capital assets received during the year is \$466,779 (2021 - \$1,342,270).

c) Gain or loss on disposal of tangible capital assets

During the year, the Town recognized a net loss of \$5,473,983 on disposal of tangible capital assets. (2021 - \$433,244 gain). This amount is included as gain (loss) of revenue on the Consolidated Statement of Operations.

Notes to Consolidated Financial Statements Year ended December 31, 2022

9. Tangible capital assets (continued)

d) Write down of tangible capital assets

The write down of tangible capital assets during the year was \$nil (2021 - \$21,344).

10. Accumulated surplus

Accumulated surplus consists of individual fund surplus and reserve funds as follows:

Surplus	2022	2021
		(Restated - Note 21)
Equity in tangible capital assets	\$ 118,306,465	\$ 126,235,265
Appropriated surplus - casino revenue	4,606,192	4,188,767
Appropriated surplus - Community Works Fund (Note 11)	2,750,248	2,349,862
Appropriated surplus - other	506,660	381,232
Unrestricted accumulated surplus	5,855,751	4,896,436
	132,025,316	138,051,562
Capital Renewal	907,642	701,602
Capital Works and Land Acquisition	1,342,857	1,336,220
Community Amenity Contributions	662,178	177,669
Fire Department Equipment	140,090	197,834
Future Operating Expenditures	1,084,103	977,968
Machinery and Equipment Depreciation	371,043	305,216
Parks and Open Space	1,431,067	501,292
Parks Improvements	490,136	381,897
Police Equipment, Property and Contract	353,126	384,109
Police Operation and Maintenance	2,009,760	1,653,589
Sewer System Capital	1,669,747	1,877,857
West Shore Parks and Recreation Society reserves	359,475	270,325
	10,821,224	8,765,578
	\$ 142,846,540	\$ 146,817,140

11. Community Works Fund

Community Works Fund is a component of the Gas Tax Agreement funding provided by the Government of Canada and administered through the Union of British Columbia Municipalities (UBCM). Community Works Fund transfers are recorded as revenue when received, then held as reserves until spent on eligible expenditures.

	 2022	2021
Community Works Fund, beginning balance Amounts received during the year Interest earned Amounts allocated to projects during the year	\$ 2,349,862 \$ 515,956 15,609 (131,179)	1,529,574 1,009,383 5,154 (194,249)
	\$ 2,750,248 \$	2,349,862

Notes to Consolidated Financial Statements Year ended December 31, 2022

12. Taxes for municipal purposes

The Town is required to collect taxes on behalf of and transfer these amounts to the government agencies noted below. Taxes levied over or under the amounts requisitioned are recorded as accounts payable or receivable.

Taxes	2022	2021
Property tax	\$ 17,919,952	\$ 16,984,390
Grants in lieu of taxes	58,658	58,764
1% Utility tax	136,471	134,252
	18,115,081	17,177,406
Less taxes levied for other authorities		
School authorities	5,209,663	4,962,345
Capital Regional District	1,047,093	966,463
Capital Regional Hospital District	623,069	659,833
British Columbia Assessment Authority	162,546	155,916
British Columbia Transit	868,394	815,207
Municipal Finance Authority	889	733
	7,911,654	7,560,497
Taxes for municipal purposes	\$ 10,203,427	\$ 9,616,909

13. Gaming revenue

The Town has an agreement with the Province whereby 10% of the net gaming revenue from community casinos is to be paid to local governments. The Town has also has a casino revenue sharing agreement with neighbouring municipalities whereby 55% of the revenue received from the Province in respect of the gaming facility situated within the Town is to be disbursed to these governments. This disbursement is netted against the gaming revenue in the consolidated financial statements for the Town as disclosed below.

	 2022	2021
Gaming revenue Amounts received during the year Disbursements to partner municipalities	\$ 4,456,891 (2,451,290)	\$ 2,361,045 (1,298,575)
· · ·	\$ 2,005,601	\$ 1,062,470
14. Government grants and transfers	 2022	2021
Conditional transfers		
Federal	\$ 558,823	\$ 1,015,658
Provincial	2,185,770	1,102,709
Other agencies	57,940	693,760
	2,802,533	2,812,127
Unconditional transfers		
Small communities protection	449,000	359,000
Traffic fine revenue sharing	 57,475	74,021
	 506,475	433,021
Total government grants and transfers	\$ 3,309,008	\$ 3,245,148

Notes to Consolidated Financial Statements Year ended December 31, 2022

15. Commitments and contingencies

- a) The Capital Regional District ("CRD") debt, under provisions of the Local Government Act, is a direct, joint and several liability of the CRD and each member municipality within the CRD, including the Town.
- b) The Town is a shareholder and member of the Capital Region Emergency Service Telecommunications Incorporated ("CREST") which provides centralized emergency communications, and related public safety information services to municipalities, regional districts, the provincial and federal governments and their agencies, and emergency service organizations throughout the Greater Victoria region and the Gulf Islands. Members' obligations to share in funding ongoing operations and any additional costs relating to capital assets are to be contributed pursuant to a Members' Agreement.
- c) The Town is a defendant in various lawsuits. Whether claims are in progress or have yet to be initiated, the Town records an accrual in respect of legal claims that are likely to be successful and for which an amount is reasonably determinable.
- d) Under borrowing arrangements with the MFA, the Town is required to lodge security by means of demand notes and interest bearing cash deposits based on the amount of the borrowing. As a condition of these borrowings, a portion of the debenture proceeds is withheld by the MFA as a debt reserve fund. These deposits are held by the MFA as security against the possibility of debt repayment default. If the debt is repaid without default, the deposits are refunded to the Town. At December 31, 2022 there were contingent demand notes of \$204,201 (2021 \$204,201) and a contingent deposit of \$99,684 (2021 \$97,506).
- e) The Town entered into a long term contract with the Federal Government and the Royal Canadian Mounted Police for the provision of police services. Under the terms of this contract, the Town is responsible for 70% of policing costs, which in 2023 are estimated to be \$2,203,672 (2022 actual \$1,572,692). In addition, the Government of Canada signed the first collective agreement with the National Police Federation in 2021. The result of this agreement is a retroactive pay increase for RCMP members and reservists, payable in 2023. The Town's estimated share of the retroactive pay increase is \$299,000.
- f) The Town has purchase orders in the amount of \$103,673 open as at December 31, 2022 which have not been recorded. These amounts have been taken into account in the budget and will be recorded in the period the goods and services to which they relate are received.
- g) On October 27, 2022 the Town of View Royal awarded a contract to Safetek Fire Apparatus of Abbotsford, BC in the amount of \$975,221 USD, excluding taxes for the purpose of replacing one heavy rescue fire apparatus. Delivery of the fire truck is expected to occur in 2024.

16. Contaminated site

The Town owns one property not in productive use with levels of contamination exceeding current environmental standards. Testing of the contamination in 2003 found no known threats to human health or safety. The property is surrounded by the ocean and undeveloped crown-owned land with no current development applications. The property and surrounding crown-owned land were historically occupied by a plywood mill. Due to uncertainty regarding the future development of the surrounding property, the Town is unable to reasonably estimate what, if any, loss of future economic benefits will occur. As such no liability has been recorded in the consolidated financial statements for the year ending December 31, 2022.

Notes to Consolidated Financial Statements Year ended December 31, 2022

17. Financial plan

The financial plan amounts presented throughout these consolidated financial statements are audited and represent the five year financial plan bylaw (Bylaw No. 1096) approved by Council on May 3, 2022 consolidated with the proportional share of the budgeted operating revenue and expense of West Shore Parks and Recreation Society. The summary below reconciles the 2022 consolidated financial plan to the Consolidated Statement of Operations.

Consolidated financial plan, 2022 surplus (deficit)	\$ -
Add:	
Capital expenditures	4,026,290
Transfers to reserves	606,300
Transfers to surplus	2,015,838
Principal payments on debt	315,615
Less:	
Transfers from equity in capital assets	(3,143,400)
Transfers from reserves for operating	(209,200)
Transfers from reserves for capital	(1,275,377)
Transfers from surplus for operating	(1,867,464)
Transfers from surplus for capital	(2,236,410)
Financial plan annual surplus (deficit)	\$ (1,767,808)

18. West Shore Parks and Recreation Society

a) Capital asset transfer

The lands and facilities comprising the Juan de Fuca Recreation Centre are owned by the member municipalities (the "Municipalities") in their proportionate share, as specified in the Co-Owners' Agreement. The Town became party to the agreement effective January 1, 2007. Future improvements are allocated among the partners as per the cost sharing formula in effect each year for each service or facility, as outlined in a Members' Agreement. For 2022, the Town's share of improvements purchased by the Society on its behalf is \$85,556 (2021 - \$796,901).

Because the cost sharing formula in the Members' Agreement produces different cost shares for the members from year to year, there is a gain or loss on the opening fund balances. In 2021, the Town recorded a loss of (\$396,724) (2021 - loss of \$160,591).

The participating Municipalities have each become members in the Society, which was incorporated to provide parks, recreation and community services to the Municipalities under contract. Under terms of an Operating, Maintenance and Management Agreement, the Society is responsible to equip, maintain, manage and operate the facilities located at the recreation centre.

Notes to Consolidated Financial Statements Year ended December 31, 2022

18. West Shore Parks and Recreation Society (continued)

b) Consolidation

Financial results and budget for the Society are consolidated into the Town's financial statements proportionately, based on the cost sharing formula outlined in the Members' Agreement. In 2022, the Town's proportion for consolidation purposes was 13.685% (2021 - 14.502%). Condensed financial information for the Society is as follows:

	2022	2021
Financial assets	\$ 5,425,730	\$ 4,128,433
Financial liabilities	3,297,679	2,755,185
Net financial assets	2,128,051	1,373,248
Non-financial assets	1,153,172	1,112,757
Accumulated surplus	\$ 3,281,223	\$ 2,486,005
Revenues	\$ 7,316,425	\$ 10,098,436
Requisition for members	5,879,262	6,331,273
	13,195,687	16,429,709
Expenses	12,400,469	15,542,693
Annual surplus (deficit)	\$ 795,218	\$ 887,016

19. Segmented information

The Town is a diversified municipal organization that provides a wide range of services to its citizens. Town services are provided by departments and their activities reported separately. Certain functions that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

a) General Government

The general government operations provide the functions of corporate administration, finance, human resources and legislative services and any other functions categorized as non-departmental.

b) Protective Services

Protective Services includes the View Royal Fire Rescue which is a composite fire department responsible to provide fire suppression service, fire inspections of public buildings, and training and education of volunteer firemen as well as the citizens of View Royal. In addition, it also includes policing provided by the RCMP, emergency planning, animal control and the maintenance and enforcement of building and construction bylaws as well as all other municipal bylaws. Fire protection services are provided to the Songhees and Esquimalt First Nation communities under contract.

c) Transportation

Transportation services comprises a wide variety of services such as the annual maintenance of all municipally owned roads and bridges, sidewalks, street signage, boulevards, bus shelters, street lighting and traffic signals. Transportation also includes the design, inspection, and maintenance of the storm drain collection systems.

Notes to Consolidated Financial Statements Year ended December 31, 2022

19. Segmented information (continued)

d) Environmental health services

Environmental health services includes solid waste collection and disposal as well as collection and disposal of liquid waste through the sanitary sewer service.

e) Planning and development services

Environmental development services include all land use, planning and zoning issues in the Town.

f) Recreation and cultural services

Recreation and culture includes maintenance and development of all parks and green spaces within the Town as well as the Town's financial contribution to the services provided by the Greater Victoria Public Library and the Town's portion of West Shore Parks and Recreation Society.

g) Consolidated schedules of segmented disclosure by service

Schedules 1 and 2 provide additional financial information for the foregoing functions. Certain allocation methodologies have been employed in the preparation of the segmented financial information. Taxation is apportioned based on budgeted taxation revenue as presented in the consolidated financial plan.

20. Comparative figures

Certain comparative figures have been restated to conform with the current year's presentation.

21. Restatement of comparative figures

During the year, the Town determined that prior years' contributed assets from development were not recognized in the year-end financial statements. Canadian Public Sector Accounting Standards require assets contributed to the Town as part of a development agreement be recorded at it's fair value at date of contribution.

The above restatements have resulted in the following changes to the 2021 comparative amounts:

Non-financial assets Tangible capital assets	\$ 735,422
Revenue Contributions from developers and others	812,840
Expense Transportation services Environmental health services	 76,907 511
Annual surplus (deficit)	735,422
Accumulated surplus, ending	\$ 735,422

Town of View Royal

Consolidated Schedule of Segment Disclosure by Service Year ended December 31, 2022

				Environmental	Planning and	Recreation		
2022	General	Protective	Transportation	Health	Development	and Cultural	2022	2022
	Government	Services	Services	Services	Services	Services	Actual	Budget
								(Note 17)
Revenue								
Taxation for municipal purposes	\$ 2,591,520	\$ 3,859,268	\$ 2,826,264	\$ -	\$ 361,799	\$ 564,576	\$ 10,203,427 \$	10,208,319
User charges and sales of services	13,949	448,633	62,173	2,960,595	676,315	885,955	5,047,620	4,646,625
Investment income	302,966	12,638	15,005	13,347	7,623	10,388	361,967	115,000
Actuarial adjustments on debt	-	118,083	-	-	-	-	118,083	-
Penalties and fines	91,351	18,010	-	-	-	-	109,361	60,000
Development charges earned	_	_	63,910	119,257	-	-	183,167	591,503
Contributions from developers and others	688	-	466,779	-	560,700	5,312	1,033,479	-
Other revenue from own sources	92,986	40,866	168,928	-	_	72,359	375,139	258,470
Government grants and transfers	906,103	367,008	451,572	-	304,687	1,279,638	3,309,008	2,881,953
Gain (loss) on sale of tangible capital	·	•			•		• •	
assets (Note 9)	(5,473,983)	_	-	-	_	_	(5,473,983)	-
Total revenue	(1,474,420)	4,864,506	4,054,631	3,093,199	1,911,124	2,818,228	15,267,268	18,761,870
Expense								
Labour and benefits	1,507,418	2,064,417	622,035	49,260	420,844	1,539,455	6,203,429	6,016,900
Goods and services	1,249,975	2,374,205	1,872,091	2,211,554	141,097	1,420,637	9,269,559	11,131,319
Amortization	69,926	409,890	1,988,948	283,368	,	398,913	3,151,045	3,164,347
Change in proportionate share of West	33,320	100,000	1,000,040	200,000		333,310	5, 15 1,5 15	0,101,011
Shore Parks and Recreation Society	_	_	_	_	_	396,723	396,723	_
Debt interest	_	217,112	-	-	_	-	217,112	217,112
Total expense	2,827,319	5,065,624	4,483,074	2,544,182	561,941	3,755,728	19,237,868	20,529,678
Surplus (deficit)		\$ (201,118)			\$ 1,349,183	\$ (937,500)		(1,767,808)

Town of View Royal

Consolidated Schedule of Segment Disclosure by Service Year ended December 31, 2022

				Environmental	Planning and	Recreation		
2021	General	Protective	Transportation	Health	Development	and Cultural	2021	2021 Budget
	Government	Services	Services	Services	Services	Services	Actual	
							(Restated - Note 21)	
Revenue								
Taxation for municipal purposes	\$ 1,245,112	\$ 3,949,860	\$ 2,757,139	\$ -	\$ 361,343	\$ 1,303,455	\$ 9,616,909 \$	9,614,978
User charges and sales of services	17,872	557,692	19,384	2,825,077	382,137	713,069	4,515,231	4,097,438
Investment income	(1,224)	6,738	7,512	6,877	(81)	2,225	22,047	110,000
Actuarial adjustments on debt	-	107,373	-	-	-	-	107,373	-
Penalties and fines	90,110	5,670	-	-	-	-	95,780	60,000
Development charges earned	-	-	-	24,485	-	1,570	26,055	123,350
Contributions from developers and others	-	-	1,285,653	56,617	177,750	6,000	1,526,020	-
Other revenue from own sources	80,216	49,220	50,417	410,002	-	57,646	647,501	240,168
Government grants and transfers	923,580	264,484	678,180	-	50,717	1,328,187	3,245,148	2,815,775
Gain (loss) on sale of tangible capital							• •	
assets (Note 9)	454,588	-	-	-	-	-	454,588	-
Total revenue	2,355,666	4,941,037	4,798,285	3,323,058	971,866	3,412,152	20,256,652	17,061,709
Expense								
Labour and benefits	1,399,013	2,053,797	660,682	52,054	434,897	1,392,520	5,992,963	5,631,434
Goods and services	1,145,377	2,636,540	1,983,229	2,135,731	174,292	1,305,279	9,380,448	10,911,008
Amortization	69,518	354,751	2,024,303	283,600	-	370,871	3,103,043	3,099,457
Change in proportionate share of West	,	,-	_,,300	,		,	-,,	-,,.0.
Shore Parks and Recreation Society	_	_	_	_	_	160,591	160,591	_
Debt interest	-	251,094	-	-	-	-	251,094	260,633
Total expense	2,613,908	5,296,182	4,668,214	2,471,385	609,189	3,229,261	18,888,139	19,902,532
Surplus (deficit)		\$ (355,145)		\$ 851,673	\$ 362,677	\$ 182,891	\$ 1,368,513 \$	(2,840,823)

Consolidated Schedule of Tangible Capital Assets Year ended December 31, 2022

	Vehicles, Engineering Structures							_,			
		Land		Machinery &				Work in			
	Land	Improvements	Buildings	Equipment	Roads	Drainage	Sewer	Progress	West Shore	2022	2021
										(F	Restated - Note 21)
Cost											
Balance, beginning	\$ 49,876,492	\$ 5,979,480	\$ 10,526,158	\$ 8,702,685	\$ 62,766,705	\$ 22,779,093	\$ 12,769,593	\$ 277,810	\$ 10,502,094 \$	184,180,110 \$	181,658,194
Additions	-	206,304	31,445	223,655	426,855	19,256	-	608,370	118,118	1,634,003	4,439,802
Disposals or write-downs	(6,396,854)	-	-	(178,026)	-	-	-	-	(599,533)	(7,174,413)	(487,376)
Completed during year	=	-	-	-	=	=	=	(22,427)	=	(22,427)	(1,430,510)
Balance, ending	43,479,638	6,185,784	10,557,603	8,748,314	63,193,560	22,798,349	12,769,593	863,753	10,020,679	178,617,273	184,180,110
Accumulated amortization											
Balance, beginning	-	2,944,366	3,180,279	4,532,551	29,892,826	5,432,113	3,574,002	-	3,459,349 \$	53,015,486 \$	50,080,725
Current year amortization Accumulated amortization	-	252,858	210,728	433,357	1,626,310	266,401	143,562	-	217,829	3,151,045	3,103,043
on disposals or write-downs	-	-	-	(178,026)	-	-	-	-	(202,809)	(380,835)	(168,281)
Balance, ending	-	3,197,224	3,391,007	4,787,882	31,519,136	5,698,514	3,717,564	-	3,474,369	55,785,696	53,015,487
Net book value	\$ 43,479,638	\$ 2,988,560	\$ 7,166,596	\$ 3,960,432	\$ 31,674,424	\$ 17,099,835	\$ 9,052,029	\$ 863,753	\$ 6,546,310 \$	122,831,577 \$	131,164,623